












Corporate Priorities End of Year 2017/18




Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
Project 01 Devolution and Partnership Working	Work with KCC and neighbouring authorities to secure the best deal for local people by devolving and joining up services across the West Kent Partnership, such as public health, waste and recycling.	Implementation of 'One You' West Kent public health service.	30-Sep-2017	Yes	100%			Ronen Basu	Paul Taylor
		Work with KCC to agree the preferred recycling service collection methodology.	30-Sep-2017	Yes					
		Implementation of a single point of contact and database for the 'One You' service with Tonbridge & Malling and Sevenoaks councils.	31-Mar-2018	Yes					
		Review waste disposal cost benefits and agree an Inter-Authority Agreement with KCC.	31-Mar-2018	Yes					
Project 02 Provide Business Space	Continue to develop opportunities for business to locate and grow in Tunbridge Wells borough by making employment land available, as identified in the new Local Plan.	Carry out Issues and Options public consultation.	30-Jun-2017	Yes	80%		The draft of the new Local Plan is likely to be delayed due to the need for further evidence gathering and engagement with infrastructure providers. However, good progress has been made in terms of identifying sites for employment provision, with progress being made in relation to the drafting of retail, office, employment etc. policies	Alan McDermott	Lee Colyer
		Complete Local Plan Issues and Options document and brief Parish/Town Councils ahead of consultation.	30-Jun-2017	Yes					
		Complete preparation of Strategic Housing and Economic Land Availability Assessment (SHELAA).	30-Sep-2017	Yes					
		Complete preparation of Strategic Housing and Economic Land Availability Assessment (SHELAA).	31-Dec-2017	Yes					

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		Prepare draft of new Local Plan including economic allocations and revised policies.	31-Mar-2018	No					
Project 03 Secure suitable housing sites through development of the Local Plan	Continue to develop our Local Plan and to work with Town and Parish Councils and developers to secure suitable sites to meet our housing requirements and to ensure they are supported by the necessary infrastructure.	Carry out Issues and Options public consultation.	30-Jun-2017	Yes	83%		The SHELAA has been largely completed, with only a small number of sites (many submitted after the closure of the "call for sites") to be included. The draft of the new Local Plan is likely to be delayed due to the need for further evidence gathering and engagement with infrastructure providers. However, progress is being made in terms of a possible development strategy, including discussions at the PPWG. The Council continues to give support to those parishes undertaking preparation of Neighbourhood Plans and holds regular liaison meetings at key stages of process.	Alan McDermott	Lee Colyer
		Complete Local Plan Issues and Options document and brief Parish/Town Councils ahead of consultation.	30-Jun-2017	Yes					
		Continue to support those Parish / Town Councils preparing Neighbourhood Plans.	30-Sep-2017	Yes					
		Complete preparation of Strategic Housing and Economic Land Availability Assessment (SHELAA).	31-Dec-2017	Yes					
		Continue to support those Parish / Town Councils preparing Neighbourhood Plans.	31-Dec-2017	Yes					
		Prepare draft of new Local Plan included housing allocations.	31-Mar-2018	No					

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Project 04 Manage Council assets	Continue to dispose of non-performing assets and invest the proceeds in income-generating projects or schemes.	Completion of transfers of a number of LADs assets with Parish Councils.	30-Jun-2017	Yes	75%		Liaison with Diocese is being undertaken. Tenders for site clearance work have been received. This will enable site the site to be cleared and detailed site investigations to be completed.	David Jukes	Lee Colyer
		Local Plan Review - Disposal of four Assets at auction.	30-Jun-2017	Yes					
		Site preparation and ground testing at Benhall Mill Depot.	30-Sep-2017	Yes					
		Initial feasibility completed at Benhall Mill.	31-Dec-2017	No					
Project 05 Cultural and Learning Hub	Submit a Stage 2 HLF and Arts Council bid for the Cultural & Learning Hub and submit a planning application.	Agree RIBA stage 2 concept designs.	30-Jun-2017	Yes	100%			Jane March	Paul Taylor
		Finalise options for interim accommodation for services.	31-Dec-2017	Yes					
		Submit final bids to HLF and Arts Council.	31-Dec-2017	Yes					
		Assess outcomes of funding bids and planning application.	31-Mar-2018	Yes					
Project 06 Assembly Hall Theatre	Report process is progressing through RIBA stages. The next stage is RIBA stage 3. The theatre business plan will be produced as part of this process. Procurement options considered & interim design prepared. More	Procurement of development.	30-Jun-2017	Yes	100%		Planning application was validated on the 12 January with determination anticipated in April 2018.	David Jukes; Jane March	Paul Taylor
		Council receives developed designs (stage 3) for Civic Development.	30-Sep-2017	Yes					
		Planning Framework adopted.	30-Sep-2017	Yes					
		Produce a business plan for the new theatre.	30-Sep-2017	Yes					
		Council decision on project progressing – budget and delivery.	31-Dec-2017	Yes					

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	detailed engagement with show producers underway.	Planning Application Submitted.	31-Mar-2018	Yes					
Project 07 Car Parking	Improve Car Parking provision in the town of Tunbridge Wells.	Engage with landowners regarding opportunity.	30-Jun-2017	Yes	100%		The refurbishment works to the car park commenced on 19 March 2018. Crescent Road Car Park Extension planning application was validated on 3 April	Alan McDermott	Lee Colyer
		Initial Feasibility of selected town centre site.	30-Jun-2017	Yes					
		Crescent Road Car Park refurbishment commences.	30-Sep-2017	Yes					
		Second phase feasibility considered.	30-Sep-2017	Yes					
		Planning Application submitted for extension at Crescent Road car park.	31-Dec-2017	Yes					
		Stage 3 report on extension of Crescent Road car park considered.	31-Dec-2017	Yes					
Project 08 Deliver projects set out in the Local Plan	Work with KCC to deliver the projects set out in our Local Transport Plan, to secure further funding to alleviate congestion and to promote 20mph schemes and reduce pollution.	Liaising with KCC regarding surfacing.	30-Jun-2017	Yes	75%		Consultation on the TROs has been undertaken. Ongoing discussion on delivery of scheme with KCC Highways.	Alan McDermott	Lee Colyer
		LEP accountability.	30-Sep-2017	Yes					
		Board agreement of A26 scheme.	31-Dec-2017	Yes					
		A26 scheme on site.	31-Mar-2018	No					

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Project 09 Higher education facility or campus	Explore the potential to deliver a higher education facility or campus within or around the town.	Outline brief agreed.	30-Jun-2017	Yes	33%		Alternatives uses report considered the range and balance of uses the current buildings could be brought into. Report was part of the main Civic report at Full Council on 6 December. Offer of Health feasibility remains although detailed work has yet to commence. Will be considered as part of new Local Plan site allocations during 2018.	David Jukes	Lee Colyer
		Feasibility completed.	30-Sep-2017	Yes					
		Site identified in Local Plan consultation.	31-Mar-2018	No					
Proj 10 Deliver a new primary School in Hawkenbury	Work with KCC and the developer to deliver a new primary school in Hawkenbury.	Planning Permission granted for Hawkenbury residential development.	30-Jun-2017	Yes	100%		KCC and St Peters School consultation on proposed new school undertaken. KCC to respond to concerns regarding proposed 1-form entry school with a 2-form core.	David Jukes	Lee Colyer
		Decontamination and levels work commenced.	30-Sep-2017	Yes					
		KCC consultation on planning application for new School.	31-Mar-2018	Yes					
Proj 11 Public Realm phase two	Develop and deliver Phase 2 of the Public Realm works around the civic centre using external Local Growth Fund money.	Produce indicative scheme design for costing.	30-Jun-2017	Yes	100%			Ronen Basu	Paul Taylor
		Design concepts confirmed.	30-Sep-2017	Yes					
		Consultation in progress.	31-Dec-2017	Yes					
		Detailed design in progress.	31-Dec-2017	Yes					

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Proj 12 Enable the delivery of community facilities	Continue to enable and assist Town Councils, Parish Councils and community groups to develop their own plans to provide amenities within their local areas.	Complete demolition works at the Southborough Hub.	30-Jun-2017	Yes	80%		Southborough – design & build tender issued by KCC. Paddock Wood – initial architect outlines agreed. Cranbrook – access issue nearing resolution.	Lynne Weatherly	Lee Colyer; Paul Taylor
		Appoint architects for Paddock Wood Community Centre.	30-Sep-2017	Yes					
		Agree specification for Design & Build contractor for Southborough Hub.	31-Dec-2017	Yes					
		Resolve land ownership and access issues for the Cranbrook Community Centre.	31-Dec-2017	No					
		Agree concept designs for Paddock Wood Community Centre.	31-Mar-2018	Yes					
Proj 13 Provide Sport & Recreation opportunities	Support the health of residents by improving sport and active recreation opportunities, and contribute towards the Health Inequalities Action Plan.	Assess the outcomes of the sports pitch survey.	30-Jun-2017	Yes	50%		Sports pitch survey discussions ongoing, change of use planning applications submitted for all 3 potential new sports pitch sites. CPO powers will now be considered late 2018, after negotiations to acquire the sites by agreement are undertaken.	Jane March	Paul Taylor
		Consider the use of compulsory purchase powers to acquire new sports sites.	31-Dec-2017	No					
Proj 14 Address social deprivation and health inequalities in the borough and support	Work with Town and Country Housing Group and our partners to address the pockets of social deprivation and	Produce project plan for Dowding House.	30-Jun-2017	Yes	25%		Refurbishment of Dowding House is underway and due to be completed by the end of February, with homeless households moving in by the end	Lynne Weatherly	Paul Taylor
		Secure funding.	30-Jun-2017	Yes					
		Assess data for wards.	30-Sep-2017	Yes					
		Design programme of work.	30-Sep-2017	Yes					

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vulnerable families	health inequalities across some Wards in the borough, and provide a new solution for vulnerable homeless families in the borough.	Complete internal and external work.	31-Dec-2017	No			of March. A management company has been appointed and they have recruited a manager for the Scheme. A borough wide Housing Needs Survey has been carried out; results are due by the end of March.		
		Implement programme.	31-Dec-2017	No					
		Test building.	31-Dec-2017	No					
		Open facility.	31-Mar-2018	No					